



Job title	<i>Family Peer Advocate, Child & Family Support Program (CFSP) Full and part-time position available</i>
Reports to	<i>Director, Child & Family Support Program</i>

Job purpose

In keeping the Mental Health Advocates of WNY, Inc. (MHA) Vision and Value statements the Child and Family Support Program (CFSP) Family Peer Advocate maintains a Mission driven approach and provides education, support and advocacy to families who have a child or young adult living with a mental illness.

Duties and responsibilities

- Models youth and family driven approach to services; assuring needs of families and youth are met while using family strengths and services that are culturally competent.
- Supports caregivers by disseminating information and referrals or by providing linkage to appropriate agencies or providers as needed.
- Attends family meetings as needed which may include educational meetings, psychiatric appointments or agency meetings to support families by facilitating positive communication and strength –based focus.
- Meet with families in their homes and/or in the community to provide support.
- Documents all activities in CFSP database.
- Performs other duties as assigned.

Qualifications

The following is a list of experience, technologies, credentials, skills and other items which are required for this position:

- Parent/Caregiver of a child, adolescent or young adult who has mental health and/or behavioral health challenges.
- Broad knowledge and experience in the Mental Health System.
- Good networking experience.
- Ability to demonstrate sensitivity and supportive approach to the needs of others.
- Evidence of the practice of a high level of confidentiality.
- Above average oral and written communication skills.
- Excellent relationship building, interpersonal and coaching skills.
- Sound, independent decision making ability.
- Proficient computer skills in a Microsoft office environment (Word, Access, PowerPoint, etc.) or other current technology.
- Team-first attitude and a positive demeanor.
- Flexibility with schedule to include evening hours and weekends.



- Reliable transportation, travel required.

Education:

- Bachelors of Science Degree in Health Education or Human Services Related Field. A combination of education and comparable experience will also be considered.

Travel Requirements

Incumbent must possess a valid Driver License with ability to travel within New York State, as well as nationally, if required

Please include a cover letter with your experience of caring for a child, teen or young adult living with a mental health diagnosis.

Agency website: www.mhawny.org

Approved by:	
Date approved:	
Reviewed:	<i>Date when the job description was last reviewed</i>