

**AspireHope, NY Inc.**

**Peer Support Specialist**

**Job Description**

**Job summary:** To support individuals currently receiving Office of Mental Health and/or the Office for Addiction and Substance Abuse services.

**Qualifications:** The qualified Peer candidate must be in recovery and willing to share their recovery journey. Once hired, employees complete on-the-job peer certification. The certified Peer Support Specialist/Peer Recovery Advocate will:

- Provide guidance and mentoring to individuals in recovery;
- Aid people in removing barriers/obstacles to their recovery;
- Assist others in improving functioning in areas of living, learning, working, socializing;
- Support peers in gaining independence within their community.

Candidates must be eligible to become a Certified Peer Support Specialist/Peer Recovery Advocate, which includes identifying as a current and/or previous recipient of mental health and/or substance abuse services, completing coursework, passing examinations, etc. Candidates should have approximately 12 months of successful recovery.

A high school diploma or GED is required, and applicants must be 18 years of age or older. Education and experience in Human Services, Recovery-Based Services, Social Work, Counseling, or another related field is preferred.

**Associated Skills:**

- Strong interpersonal communication and customer service abilities.
- Person-centered, recovery-oriented, strength-based and culturally competent.
- Ability to establish and set appropriate boundaries.
- Working knowledge of the surrounding community, resources, and supports available.
- Ability to complete documentation using a computer and various computer programs.

**Essential Job Functions:**

- Meeting regularly with individuals face-to-face and 1:1 as their recovery guide.
- Supporting individuals in identifying strengths, existing supports, community resources, as well as barriers to stability and strategies for their reduction.
- Collaborating with individuals and their support networks working toward recovery goals.
- Creating and maintaining accurate documentation detailing progress of recovery plan goals.

**If this sounds like the right role for you, please contact Joyce Karl at (607) 333-4502 or e-mail address [jkarl@aspirehope.org](mailto:jkarl@aspirehope.org)**