



Families Together in NYS, Inc. has an immediate opening for a **Family Lead Coordinator for Cayuga County**

Purpose of the position: Create awareness of the special needs of families and build positive community partnerships. Serve as a team member to ensure family voice in SOC implementation.

Job Title: Family Lead Coordinator (FES)

Title Description: The FES will act as liaison between families and Cayuga county services. The FES will earn a Professional Family Peer Credential and engage in trainings for personal skill development.

Overview of responsibilities ○ Help develop assessments, surveys and reports relating to families, youth and SOC.

- Offer recommendations based upon family and youth feedback.
- Encourage family participation in educational events, community services, peer support and wrap around services.
- Coordinate parental and youth participation of conferences, trainings or meetings.
- Represent Families Together in NYS, SOC (System Of Care) and county collaborative(s) to foster community awareness of family needs, barriers and available services.
- Work in partnership with a centrally located entity (e.g., community provider or church), increasing accessibility for information, referral and services.
- Complete paperwork and data entry in a timely manner
- Other duties as required

Requirements:

- MUST be the parent/primary legal caregiver of a child with an emotional, behavioral, social, and/or developmental disabilities with experience navigating multiple child-serving systems.
- Reliable transportation, flexible schedule, home internet and home office space.
- Demonstrate sensitivity and respect for diverse cultural backgrounds and family practices.
- Apply for Provisional Family Peer Advocate credential at hire and complete Professional Credential after 1000 hours of employment. Maintain and re-certify for credential.
- High School Diploma or equivalent and pass all criminal history background checks.
- Ability to work some evenings and weekends.
- Must be outgoing and personable with public speaking abilities, Bi-lingual in Spanish a plus.

- The salary and benefits associated with the position

Job Type: Full Time (35 – 40 hrs.) Evening availability and occasional weekends required.

Salary: Range \$52,000.00 – \$55,000.00; mileage, medical reimbursement, paid time off

Submit your resume with cover letter to employment@ftnys.org detailing your personal lived experience as the parent / legal guardian caregiver of a child/youth with an emotional, behavioral, social, and/or developmental disability. Please include the challenges and successes you encountered as well as the age of your child today.

